

**PTO Meeting - Minutes**  
**Monday, January 22, 2018**  
**7-8pm**

Meeting began at 7:04pm

Opening prayer by Maria

Introductions going around the room (Attendance of 20 people)

**RECAP OF EVENTS:**

**Trunk or Treat** - (Evelyn Bevins spoke)

- Lots of volunteers this year
- 95 kids registered
- 23 tables were placed indoors (due to rain)
- Profitable event of \$575
- 8<sup>th</sup> graders ran the games and PTO sponsored a pizza party as a thank you

**Box Top** - (Sue Campbell spoke)

- \$519 profit from Fall
- Spring collection starting in February
- Would like to do better this Spring than last year (around \$400)
- Were the zip lock bags that were sent home helpful?
- Campbell soup program is no longer running
- Purchased a mesh bag and 2 balls with profit from last year's profit

**Craft Fair** - (Maria Lutzow spoke)

- Craft fair did very well this year and was very busy
- 62 booths filled (max amount)
- Profit \$5,784 (highest amount from previous years)
- Bake sale was a little lower in profit, but still did very well

Maria spoke about what PTO contributes to the school.

Examples:

- Back to school lunch for teachers
- Welcome back flowers for teachers
- Fruit Fridays
- Candy canes to the whole school
- Gift cards and flowers for the teachers at Christmas
- New wings for Preschool/Kindergarten Christmas play
- Rosaries for 1<sup>st</sup> Communion for 2<sup>nd</sup> grade

## **UPCOMING EVENTS:**

### **Catholic School's Week – (Mrs. Keane spoke)**

- Kick off Sunday – noon mass. Current STM students will lead. Open house to follow
- Fun Fair from 2-5pm. Run by the 8<sup>th</sup> grade class to help fund their Washington DC trip  
Fun Fair includes:
  - Games with raffle tickets to earn prizes
  - Refreshment stand: Hot dogs, brats, walking tacos, beverages
- Looking for donations for raffle items!

### **Question –**

*What advertising was done for Catholic Schools Week to get more families to come see our school?*

- Mrs. Keane hung fliers all over Elgin. Posted to many sites to get the word out. Sprucing up the school to show better.

*What about the new Illinois law to help low income families?*

- Mrs. Keane researched our school and we qualify for this new law for our school

### **Catholic School Week of Events:**

Monday-

- Comfy clothes: (PJs or sweat pants) slippers allowed in school only
- Fireman and Policeman come in for an assembly
- Need more volunteers that are fireman or policemen to volunteer their time. Talk about what they do and show appreciation. Dressed in uniform welcome!

Tuesday –

- Regular Mass
- No homework day!
- Last hour the school teams up with their buddy system and will play board games
- Drop everything and sit and read wherever they are in the school. Can bring stuffed animal or small pillow to hold.

Weds –

- Dress down day
- Wear red, white and blue
- Serving little parfait cups for kids with strawberries, blueberries and bananas

Thurs –

- 1pm all school religion Bee. 2 students from each class will compete
- Cupcake rosary. Put cupcakes in shape of rosary. Every student would get one
- Considerate of allergies and have gluten-free ones on the side
- Thank you cards for Father Rich
- Need bakers to bake gluten-free and regular cupcakes!!

Fri –

- Dress down and crazy sock day for students
- Staff vs. 8<sup>th</sup> grade volleyball game.
- Need a snack idea for the kids?
- Possibly purchase foam fingers for students?

### **Pancake Breakfast** – (Adina Hall & Sara Garcia de Alba spoke)

- Sara marketed event to many avenues (Bulletin, Church & School websites, Church & School Facebook pages, etc.)
- Fliers were handed out to everyone at PTO meeting to see if they could post all over Elgin when they go places
- 2 people have signed up to help in the kitchen
- 4 people have signed up to help with setup
- Suggested: To get kids excited about coming, have kids write in flavors and then judges vote on what was the favorite and have it highlighted at the event
- No longer selling tickets at end of Mass. Just sell tickets at the door.
  - Suggestion: have someone at the church to get people to come over. Possibly have \$1-2 cheaper if you purchase beforehand
- Balloon Artist will be there from 9:30am-11:30am
- Looking into ECC for orchestra to volunteer time to play at the event. Or play music in background to make it enjoyable
- Have scrap paper and crayons on table for kids to color
- Mrs. Tandy looking into Larkin putting it on their marquee
- Christy Johnson to work on advertising to the church next door
- Mentioned liquor license for mimosa/bloody mary bar?
  - Not enough time to get license approved for it

### **Bowling event** – (Sara Garcia de Alba spoke)

- Adding new event for a Bowling outing on Sunday, March 4 at 12pm
- All are welcome!
- Cost will include 3 games of bowling and shoe rental
- Chances to win cool raffles
- Cash bar and refreshments to purchase will be available

Maria went thru list of upcoming events in the near future.

- Dates of events will be posted
- Golf outing most like will be moved to Spring (May)
  - Possible different venue to bring cost down
  - Need help for projects to run event
  - Help needed for calling for sponsorships to be at each hole
    - There is a pre-existing list available for volunteer to call
  - Start soliciting early to get
  - Sponsorships are usually between \$150-500
  - Sports memorabilia are best ticket items for raffles
  - Suggestions:
    - Golf outing with huge dinner and huge raffle items to help bring in a crowd
    - Make open to a broader group with dinner and not have to golf

## Questions -

*Why isn't there a Father/Son event?*

- Need volunteers to coordinate the event
- Looking into Laser Max (Evelyn)
- Dodge ball event?
- Post on FB if someone wants to chair the event

Meeting adjourned at 7:58pm.